

Student Name _____ Northland College ID# 90- _____

Registration Procedures

- 1) Read and sign the Round River Semester Policies described on the back of this form.
- 2) Photocopy your official Round River acceptance letter **and attach it to this form.**
- 3) Identify your Round River Student Program and when you will enroll:

_____ **Mongolia Student Program** from _____ to _____ in 20 _____
 _____ BIO 370 Applied Conservation Biology (3 credits)
 _____ BIO 371 Natural History Methods (3 credits)
 _____ BIO 372 Biological Field Methods (3 credits)
 _____ IDS 373 Humans & the Environment (3 credits) (semester program only)
 _____ NRS 346 Applied Restoration Ecology (3 credits) (semester program only)

_____ **Botswana Student Program** from _____ to _____ in 20 _____
 _____ BIO 370 Applied Conservation Biology (3 credits)
 _____ BIO 371 Natural History Methods (3 credits)
 _____ BIO 372 Biological Field Methods (3 credits)
 _____ IDS 373 Humans & the Environment (3 credits)
 _____ NRS 370 Living with Wildlife (3 credits)

_____ **Patagonia Student Program** from _____ to _____ in 20 _____
 _____ BIO 370 Applied Conservation Biology (3 credits)
 _____ BIO 371 Natural History Methods (3 credits)
 _____ BIO 372 Biological Field Methods (3 credits)
 _____ IDS 373 Humans & the Environment (3 credits)
 _____ NRS 346 Applied Restoration Ecology (3 credits)

_____ **Costa Rica Student Program** from _____ to _____ in 20 _____
 _____ BIO 370 Applied Conservation Biology (3 credits)
 _____ BIO 371 Natural History Methods (3 credits)
 _____ BIO 372 Biological Field Methods (3 credits)
 _____ IDS 373 Humans & the Environment (3 credits) (semester program only)
 _____ NRS 346 Applied Restoration Ecology (3 credits) (semester program only)

_____ **British Columbia Student Program** from _____ to _____ in 20 _____
 _____ BIO 370 Applied Conservation Biology (3 credits)
 _____ BIO 371 Natural History Methods (3 credits)
 _____ BIO 372 Biological Field Methods (3 credits)

- 4) Submit this completed form to the Northland College Registrar's Office.

Registrar's Office Approval _____ yes _____ no Date Registered in System _____ By _____

Notification of Registration sent to:
 Financial Aid on _____
 Student Financial Services on _____
 Round River Program Advisor on _____
 Residential Life on _____

Round River Policies

- a) Students interested in participating in Round River through Northland College must meet certain criteria and be approved for participation by Northland College (for details, contact the Northland College Round River Program Advisor). Students must be accepted to Round River before officially registering using the Northland College registration form.
- b) To receive academic credit for a Round River program through Northland College, students must complete an "Application to Participate" form and pay Northland an off-campus credit fee of \$70 per credit
- c) Grades will be issued by Round River instructors and will appear on the Northland transcript. Round River grades will be used in calculation of GPA for honors, awards, and progress towards degree. All policies regarding probation, suspension, appeals, and Standards of Progress will apply. Suspensions will be made retroactively if necessary.
- d) To have federal or state financial aid awards applied to Round River programs, students must complete a Northland College "Student Account Refund Form." **Federal and State financial aid for which a student is eligible is NOT disbursed to a student's account before the Northland semester begins.** Once a student is in attendance at Round River and the Northland semester begins, financial aid will be disbursed to a student's account. Funds will then be distributed to Round River. Withdrawal after the semester begins may result in the pro-rated return of financial aid funding to the funding agency, as required by financial aid regulations. **This could result in a possible additional balance due Northland.**
- e) Round River has a deposit and payment schedule which is independent of Northland. Once the program begins the student is under the refund policy of Round River, which states that no refund is available after the start of the program. (Students concerned with Round River's refund policy should consult Round River as to what policy is in place to address unexpected circumstances beyond a student's control that may affect a student's ability to attend or that may result in needing to leave the program early.)
- f) Withdrawal relating to grading will follow the on-campus withdrawal schedule.
- g) In the case of a student who begins a Round River semester and leaves before the semester is over, the student will receive grades of "W" for the courses as long as he or she withdraws before the withdrawal deadline. Students who begin attendance at Round River and decide to leave early enough that it is still within the regular Add/Drop period for Northland will not be eligible to enroll at Northland during that same semester. There is no option of dropping the classes without record once the student has started the program.
- h) Students are advised and expected to exercise due diligence in planning and preparation for travel out of the country. This includes, but is not limited to, such things as making sure that health insurance covers health issues that may occur while traveling internationally.

By signing below the student states that he/she has read, understood, and agrees to all the above policies relating to the Round River semester, all Northland policies in general, and all Round River policies in general. Round River policies are available from Round River.

Student Signature _____

Date _____