

National Outdoor Leadership School

(NOLS)

Special Program Registration Form

**Student Name Northland College ID#**

**Registration Procedures**

1) Read and sign the NOLS Policies described on the back of this form.

2) Photocopy your official NOLS program acceptance letter **and attach it to this form**.

3) Identify the NOLS Program and when you will enroll:

**OED 330 NOLS Course** (1-3 credits)

Name of NOLS course/program:

Dates of Program: from to in 20

**OED 430 NOLS Semester** (12 credits)

Name of semester program:

Dates of Program: from to in 20

4) Submit this completed form to the Northland College Registrar’s Office.

Registrar’s Office Approval yes no Date Registered in System By

Notification of Registration sent to Financial Aid on

Business Office-Student Receivables on

NOLS Representative

NOLS Policies

a) Students interested in participating in a NOLS program through Northland College must meet certain criteria and be approved for participation by Northland College (see the NOLS Application to Participate Form for details, or contact the Northland College NOLS Program Representative, Alan Brew). Students must be accepted to the NOLS program before officially registering using the Northland College registration form.

b) To receive academic credit for a NOLS program through Northland College, students must complete an “Application to Participate” form and pay Northland an off-campus credit fee of $70 per credit.

c) Grades will be issued by NOLS instructors and will appear on the Northland transcript. NOLS grades will be used in calculation of GPA for honors, awards, and progress towards degree. All policies regarding probation, suspension, appeals, and Standards of Progress will apply. Suspensions will be made retroactively if necessary.

d) To have federal or state financial aid awards applied to NOLS programs, students must complete a Northland College “Student Account Refund Form.” **Federal and State financial aid for which a student is eligible is NOT disbursed to a student’s account before the Northland semester begins**. Once a student is in attendance at NOLS and the Northland semester begins, financial aid will be disbursed to a student's account. Funds will then be distributed to the student or NOLS. Withdrawal after the semester begins may result in the pro-rated return of financial aid funding to the funding agency, as required by financial aid regulations. **This could result in a possible additional balance due to Northland College.**

e) NOLS may have a deposit and payment schedule which is independent of Northland. Once the program begins the student is under the refund policy of NOLS.

f) Withdrawal relating to grading will follow the on-campus withdrawal schedule.

g) In the case of a student who begins a NOLS semester and leaves before the semester is over, the student will receive grades of “W” for the course(s) as long as he or she withdraws before the withdrawal deadline. Students who begin attendance at NOLS and decide to leave within the regular ADD/DROP period for Northland will not be eligible to enroll at Northland during that same semester. There is no option of dropping the classes without record once the student has started the program.

h) When applicable, students are advised and expected to exercise due diligence in planning and preparation for travel out of the country. This includes, but is not limited to, such things as making sure that health insurance covers health issues that may occur while traveling internationally.

**By signing below the student states that he/she has read, understood, and agrees to all the above policies relating to the NOLS program, all Northland policies in general, and all NOLS policies in general. NOLS policies are available from NOLS.**

Student Signature Date